

From: [Cody, Emily](#)
To: [Healy, Elizabeth A.](#); [Guatelli-Steinberg, Debra](#)
Cc: [Coleman, Mathew](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#); [Cody, Emily](#)
Subject: Anthropology 3027
Date: Saturday, April 16, 2022 6:43:00 PM
Attachments: [image001.png](#)

Good evening,

On Tuesday, April 5, the Social and Behavioral Sciences Panel of the ASC Curriculum Committee reviewed the proposal for Anthropology 3027. Please find below the Panel's feedback for this proposal. {N.B. **Contingencies (bolded)** require revision and resubmission to the Panel chair, while *recommendations (italicized)* or comments are suggestions from the Panel that the department can implement at its discretion.}

ANTHROPOLOGY 3027 | Unanimously approved with **six (6) contingencies** and *three (3) recommendations*

- **CONTINGENCY:** The Panel requests clarification about how this course will fulfill minimum direct instruction hours for a 3-credit-hour class if indeed taught on a 7-week model (as the syllabus suggests will be the case). The College of Arts & Sciences requires 12.5 hours/750 minutes of direct instruction per credit hour; a 14-week course can satisfy this requirement with either two 80-minute meetings weekly, or with three 55-minute meetings weekly. A 7-week course would require an equivalent amount of formalized education time, but accomplished in half the time/number of weeks. To meet this benchmark, the proposed number of contact hours for this course should effectively double in order to qualify for 3-credit-hour status.
- **CONTINGENCY:** On the first page of the syllabus, the opening sentence of the course description section should read "3000-level," not "300-level."
- **CONTINGENCY:** Please include the necessary information about office hours: where/when/how will they occur?
- **CONTINGENCY:** The Panel asks that the syllabus indicate how and where students will compose and submit quizzes – whether on Carmen, or in another format.
- **CONTINGENCY:** On page 5 of the syllabus, the "How your grade is calculated" chart does not add up. Presumably, the chart should read 7 quizzes/7 discussion posts at 20pts each for a total of 140 in both categories, and then 3 assignments each worth 100 points each. The Panel requests that this section be revised accordingly.
- **CONTINGENCY:** The Panel requests that the department seek concurrence from the College of Public Health, and Departments of Geography, Sociology, and Political Science.
- *RECOMMENDATION:* Instead of blanket academic integrity language meant to cover all assignments in the course, the Panel suggests including individual integrity statements for each assignment.
- *RECOMMENDATION:* The Panel recommends including page length or word count expectations for Assignments 1 and 3.
- *RECOMMENDATION:* The Panel kindly notes that the "GQS" and "D" designations on the

course schedule often proved confusing, even though they are defined in the note at the top of the schedule. In particular, while members understood the intended use of "L" for "lecture" and "Q" for "quiz," they were unclear about "D" and "GQS" designations; presumably "D" would stand for "discussion," but as written the syllabus appears to use "GQS" to indicate discussion and "D" to stand for something else?

I will return the proposal for Anthropology 3027 via curriculum.osu.edu so that the department can address the Panel's requests.

Should you have any questions about the feedback of the Panel, please feel free to contact Mat Coleman (faculty Chair of the SBS Panel; cc'd on this e-mail) or me.

Best,
Emily



Emily K. Cody, Ph.D.

Curriculum and Assessment Assistant

ASC Curriculum and Assessment Services The College of Arts and Sciences

306 Dulles Hall, 230 Annie and John Glenn Ave., Columbus, OH 43210

614-247-9106 Office

cody.50@osu.edu / asccas.osu.edu

Pronouns: she/her/hers / Honorific: Dr.